



SCOTTISH BRANCH

Minute of Meeting

Held on Friday 30 August 2024 at 10.00am
Hybrid Meeting with West Lothian Council and MS Teams

Present:	Andy Moir (AM)	Kate Leer (KL)	Robert Harkness (RDH)	
	Scott Hughes (SH)	Morag Angus (MA)	Audrey Galloway (AG)	
	Scott Darroch (SD)	Alastair Kay (AK)	John Smith (JS)	
	Kate Paton (KP)	David Baird (DB)	Stuart Beveridge (SB)	
	Alastair Watson (AW)	Kate Paton (KP)	Gerry McParland (GMcP)	
	Michael O’Gorman (MO’G)	Vince Guz (VG)	Kenneth Forbes (KF)	
	Allan McDonald (AMcD)	Tom Burns (TB)	Sara Cameron (SC)	
	Marcus Perry (MP)			
	Apologies:	Calum Morman (CM)	David Allan (DA)	Willie Martin (WM)
		Mark McGee (MMcG)	Ian Martin (IM)	Graeme McGartland (GMcG)
Katharine Oliver (KO)		Caroline Patrick (CP)		

Agenda	Notes	Action
1. Minutes of Branch Meeting held on 07/06/24	1.1 The minute of the Scottish Branch and AGM meeting held on 7 June was proposed by DB and seconded by RDH.	Noted
	1.2 DB advised of RDH retirement on 31/12/24. Nominations sought for Secretary to work with Jen Scott going forward.	Noted
2. Matters Arising	2.1 DB opened meeting welcoming Sara Cameron UK ACES President and Marcus Perry ACES Branch Liaison Officer in person to the Branch meeting.	Noted

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3. Correspondence and Membership	<p>3.1 <u>Consultations/Correspondence</u></p> <p>11/06/2024. Email from ACES Secretary: Subject ACES Avison Young Espresso Briefing Net Zero for Retail sector. Event 27/06/2024.</p> <p>10/07/24. Email from ACES Secretary: Subject Summer Terrier & National Conference</p> <p>3.2 <u>New Members/ Retirements/ Resignations</u></p> <p><u>New Members:</u></p> <p>Kyle Williamson: Scottish Courts and Tribunals Service Shauneen Kelly: Glasgow City Council David McLeod (TBC): Aberdeenshire Council</p> <p><u>Retirements/ Resignations:</u></p> <p>John Gahagan: Aberdeenshire Council Tom Fulton: Glasgow City Council Russell Munn: Scottish Fire & Rescue</p> <p>Stuart Beveridge (Moray Council) retires on 27/09/2024. Stuart has been a great contributor to discussions and forums over his years with ACES.</p> <p>Greg Youngson - Highland & Islands Enterprise interested in joining ACES.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
4. ACES UK President	4.1 Sara Cameron advised the Branch of her interesting year as UK President of the ACES and the initiatives ongoing and of upcoming Norwich Conference on 19/09/2024.	Noted
5. Finance Report	5.1 Balance - KF reported the Branch account balance of £3,031.05.	Noted
6. Working Groups	<p>6.1 <u>Valuation Working Group (VWG)</u> AW provided an overview of topics at the recent working group. Discussions included: Pre agreements, DRC valuations. He advised that Dougie Bowers is the Head of CPO at the VOA.</p> <p>6.2 <u>Asset Management Working Group/CIPFA (AMWG)</u> AM summarised discussions from the last ACES/CIPFA meeting on 13 June. Topics included: arrangements for return to the office, rationalisation savings, RAAC and asset transfer. Next meeting is due to take place 11.00 - 1.00 on 24 September. Any suggested topics for discussion to be submitted to Andy.</p> <p>6.3 <u>ACES Council Meeting 20/01/2024</u> DB provided an overview of the meeting, confirming that the Diploma course delivered jointly with CIPFA was proving popular and generating substantial income. There was a need to agree uses for the income which must be consistent with the charitable activities of the organisation. Nationally FACES continues to grow but there was a desire maintain the expansion and engagement, with branches encouraged to promote the initiative locally.</p>	<p>Noted</p> <p>Noted</p>

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7. Discussion Forum	<p>7.1 KP raised the prospect of financial support for younger members to secure the CIPFA Asset Management qualification. AM to speak with David Bently.</p> <p>7.2 SB sought recommendations for agents to assist the sale of a tenanted industrial estate, unsure of investor demand in Keith, Moray.</p> <p>7.3 DB raised the Single Scottish Estate programme which sought to reduce the public sector building footprint. MA confirmed there is no current target, but advised there had been a 470K sq m reduction in floorspace as a consequence of the previous target of 25% in Scottish Government organisations. Cost recovery is the basis of charging in sharing arrangements.</p> <p>7.4 The issue of staff resourcing was raised with various representatives confirming difficulty in recruitment, Discussion ensued including scope for sharing of staff resources, how to encourage youngsters. Sara advised that the skills gap was a national issues and advised of the "Love local Government" campaign to engage with the property sector.</p> <p>7.5 A brief discussion on recruitment difficulties highlighted the need to capture the interest of young people at an early opportunity, with engagement in schools essential. Scope for organisations to share staff offering scope to broaden experience as well as addressing peaks of workload pressures was a potential solution. SC advised the skills gap had been noted by the National Executive and advised that a national advertising campaign "Love Local Government" sought to address the issue. The Department of Education also sought to attract youngsters to the property profession highlighting the broad range of type and scale of projects that LA's deliver. MA highlighted the RICS interactive tool for schools which illustrated that both creative and numerative skill sets were appropriate for the diverse roles available in the property sector.</p>	<p>AM</p> <p>All</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
8. A.O.C.B.	8.1 None.	
9. Presentation	<p>9.1 ACES Presentation 1 - Decarbonising West Lothian Council's Estate - Presented by Peter Rogers.</p> <p>9.2 ACES Presentation 2 - Adapting the Public Sector Estate - Presented by Emilie Wadsworth from Adaptation Scotland.</p> <p>9.3 ACES Presentation 3 - LHEES and Future Policy Development - Presented by James Hemphill from Scottish Government</p>	Noted
10. Date of Next Meeting	10.1 The next meeting will be the AGM and held on Friday 25 October 2024 at 10.00am in via Microsoft Teams.	All