



## SCOTTISH BRANCH

**Minute of Meeting**

Held on Friday 2 June 2022 at 10.00am  
 Dunfermline City Chambers, 6 Kirkgate, Dunfermline, KY12 7NB and  
 Remote Access Meeting via MS Teams

**Present:**

Andy Moir (AM)	John Gahagan (JG)	Michael O’Gorman (MO’G)
Scott Hughes (SH)	Allan McDonald (AMcD)	Robert Harkness (RDH)
Morag Angus (MA)	Helen Stubbs (HS)	Mandy Robinson (MR)
Ian Martin (IM)	Angela Graham (AGra)	Willie Martin (WM)
Alastair Watson (AW)	Kate Paton (KP)	David Baird (DB)
Katharine Swan (KS)	Audrey Galloway (AG)	Kate Leer (KL)
David Mitchell (DM)	John Smith (JS)	Graeme McGartland (GMcG)
Neil Strachan (NS)	Tom Fulton (TF)	

**Apologies:**

Alastair Kay (AK)	Russell Munn (RM)	Anne Marie Durkan (AMD)
Wendy Gillie (WG)	Stuart Beveridge (SB)	Gerry McParland (GMcP)
Kenneth Forbes (KF)	David Allan (DA)	Vince Guz (VG)
Cathy Reynolds (CR)		

<b>Agenda</b>	<b>Notes</b>	<b>Action</b>
1. Minutes of Branch Meeting & AGM held on 03/02/2023	1.1 The minute of the Scottish Branch and AGM meeting held on 03/02/2023 was proposed by KS and seconded by DB.	Noted
2. Matters Arising	2.1 None.	Noted
3. Correspondence and Membership	3.1 <u>Consultations/Correspondence</u>  03/03 circulated email to branch. Gillian Clark (Fife) Poll on auditors and valuation dates. 03/03 circulated email to branch. Stuart Beveridge (Moray) DRC construction costs, BCIS and uplifts. 13/03 Scottish Government email on Covid Ready Society Division. Survey on ventilation improvements in public buildings. 15/03 ACES Response to Treasury consultation: Thematic review of Non-investment asset valuations. Responses to Chris Brain by 05/05 17/05 circulated email to branch. Russell Shields (Aberdeenshire) Peer Review on property types using DRC approach. Deadline 21/07.	Noted

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	<p>3.2 <u>New Members/ Retirements/ Resignations</u></p> <p><u>New Members</u> Alistair Watson (VOA/DV) Kate Paton (VOA/DV)</p> <p><u>Pending Members</u> Josephine Stewart (Borders) Gordon Lawrie (Stirling)</p> <p><u>Resignations</u> Malcom Hill (Perth &amp; Kinross) Norrie Curtis (Borders)</p>	Noted
4. ACES UK President Helen Stubbs	4.1 MA welcomed Helen Stubbs ACES UK President to the meeting. HS thanked the Branch for the invitation. HS advised of career path to date and current role and vision for ACES. HS looking to involve wider public bodies and expand the membership of ACES in these areas. This includes closer/ joint working with NHS and Councils. The discussion widened to a forum on topics including recruitment, RICS (S) board, graduate issues and Scotgov modern apprenticeships support.	Noted
5. Finance Report	5.1 KF was not in attendance to provided report. The Branch account balance is £3,464. Online banking is still unavailable to the Branch and this continues to be investigated at ACES UK level.	Noted
6. Working Groups	<p>6.1 <u>Executive Actions</u> Applications sought for Branch Office Bearers including Chair. MA standing down October 2023. All interested branch members encouraged to contact Chair &amp; Exec members.</p> <p>6.2 <u>Valuation Working Group (VWG)</u> DM provided update. Last meeting 28 attendees. Topics Clawback agreements, ground leases, DRC, NDR and No public sector appeals, call off framework agreements, Telecoms. Next meeting late August/September CPO expert required to replace NS. Note of meeting have been circulated to all branch members.</p> <p>6.3 <u>Asset Management Working Group (AMWG)</u> AM provided update. Last meeting on 07/02/23 with 25 attendees. Topics covered included suitability and condition surveys, 20-minute communities, energy management, recruitment, hybrid working. Next meeting 06/06/23. Numbers remain below what they should be for AMWG raising questions whether right people in branches are being advised of forum and its value to parties. Minutes to be circulated via RDH to all branches.</p> <p>6.4 <u>ACES Council Meeting 20/01/2023</u> MA provided an update. Topics covered. SAM diploma, declining membership and expenditure and measures being taken to address these matters. Branch accounting (see 5 above) online difficulties and requirement to amend constitution. Negligence issues and App development. AGM. 16/11/23 to be hosted by GMcG in Edinburgh. All Scottish ACES members encouraged to attend.</p>	<p>Noted</p> <p>DM</p> <p>AM</p> <p>All</p>

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	MOG/KL expressed appreciation of the Terrier in providing high quality, comprehensive and professional coverage of a wide range of subjects.	Noted
7. Discussion Forum	<p>Discussion forum was primarily covered in item (4) above.</p> <p>Topics covered:</p> <ol style="list-style-type: none"> <li>1. Recruitment - Lack of new entrants both at graduate and trainee level. Councils unable to attract staff due to rising private sector salaries and lack of qualified surveyors. In addition, the lack of suitable courses to supply surveying Graduates/ Trainees. Ageing workforce/ retirement issues now being felt across members. Recognised need to promote profession was raised by MA/DB. RICS aware of this DB. Proposal for school visit and initiatives to raise awareness. MA advised Scotgov supports modern apprenticeship, and this should be a possible route for surveying entrants. FACES initiative also available.</li> <li>2. APC Support – HS advised Neil Webster investigating creation of APC support group. MOG raised lack of valuation experience for APC staff and APC Registered valuer level 3 issues. AW advised could assist parties with competencies. DM advised of APC competencies under review.</li> <li>3. ACES Branches and expansion of membership - HS advised of Eastern Branch who encourage all graduate and trainees to attend/ shadow full members at branch meetings to raise awareness and increase involvement.</li> <li>4. RICS(S) - DM advised of new local groups in Glasgow and Highlands, however, lack of public sector involvement, RICS recognition of need to promote profession. RICS APC panels lack of public sector members.</li> <li>5. Clawback Agreements - HS offered to assist members with her experiences. Email HS if interested.</li> <li>6. Substations discussion on expired lease on primary site. AMD offered to assist KS.</li> <li>7. Heat Networks Regulations Building Assessment Reports (BAR). Scotgov guidance and support. RDH raised this and as possible future presentation topic for AGM.</li> <li>8. SH advised of Sportscotland Mark Cowan seeking to engage with ACES via AMWG.</li> </ol>	<p>Noted</p> <p>Noted/ AW</p> <p>Noted</p> <p>Noted</p> <p>All</p> <p>AMD/KS</p> <p>RDH</p> <p>AM/SH</p>
8. Presentation 1	<p>Dunfermline Learning Campus by Raymond Johnson - Service Manager Property Services, Fife Council and Jonathan Coppock - Lead Professional Net Zero, Fife Council. 49 participants.</p> <p>Slides to be circulated.</p> <p>Excellent and informative presentation of leading carbon reduction project in Scottish public sector. WM proposed the matter be a future Terrier article and recommended submission for future ACES Excellence award.</p>	<p>Noted</p> <p>RDH</p> <p>MOG/MA</p>

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9. Presentation 2	Infralink – A Helping Hand’ by David Cairns of Scottish Futures Trust. 26 participants. Telecoms update and assistance available. Potential increase in workload in small scale 5G rollout.  Slides to be circulated.	Noted  RDH
10.A.O.C.B.	10.1 None.	Noted
11.Date of Next Meeting	11.1 The next meeting will be held on Friday 25 August at 10.00am via Teams.  Presentation: KLTR Ownerless Property Transfer Scheme (OPTS) – Next Steps. Richard Frew.	All